

How to apply for Mukaijima Gakusei center

Please fill out application forms and submit them one month prior to your move-in date.
*Be sure to check that you filled out everything and you got your school's stamp before you submit.

Documents to be submitted

- Application for housing
- Rent guarantor application form * Regular resident only

Documents to be needed

- ① Copy of your passport photo page
- ② Copy of the certificate of enrollment
(letter of acceptance, student ID, Certificate of Employment, etc.)
- ③ Residence card (If you already have)



All documents are going to be checked



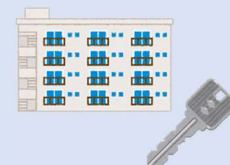
We reserve your room and inform you your room number and initial costs.



Please come to Gakusei center on your move-in day 10 : 00 ~ 16 : 00.

You need to

- Sign a contract
- Pay for your initial costs
Deposit (1 month's rent and common service fee) * Regular resident only
Rent and common service fee (From your move-in date to the end of the month)
*For short-term stay: from your move-in date to your move-out date
Guarantee fee (Guarantee fee for guarantee company) * Regular resident only
- Receive your room keys, orientation



【Checklist】

Please check the following before you apply:

- there is no blank section on application forms.
- the expiring date on your student card, your residence card etc.
- your move-in date is on weekdays (You can't move in on weekends and holidays)

Kyoto Public Housing Supply Corporation Mukaijima Gakusei center

Business hours : 9:00~17:30 weekdays

TEL : 075-612-8181 FAX : 075-612-8200

Mail:gakusei-center@kyoto-jkosha.or.jp